ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 7th October 2025 at 6.30 pm.

PRESENT: Cllr Tara O'Donnell (Chairman), Cllr Anne Edwards (not a member of this Committee), Cllr Graham Ford.

ALSO PRESENT: Mrs S Rimell, Clerk; and four members of the public (until point mentioned)

The Chairman explained the safety procedures.

Although the meeting was inquorate, it was agreed that the Autumn Litter Pick, Light Up Illogan, and the marshals required for road closures would be discussed and agreed upon, with any necessary expenditure authorised under the Clerk's delegated powers in accordance with the Financial Regulations. All decisions and expenditures would be ratified at the next committee meeting to ensure that commitments are met, risk assessments are complied with, and the required personnel are secured.

CL25/10/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Mrs S Simmons, Mr Dolling and Mr Wing.

Cllrs Hodge and L Simmons were absent.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ford and

CL25/10/1.2 RESOLVED to receive and approve the apologies from Cllr Mrs S Simmons, Mr Dolling and Mr Wing.

On a vote being taken the matter was approved unanimously.

CL25/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL25/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL25/10/4 PUBLIC PARTICIPATION

It was agreed that public participation would be discussed during the agenda items.

CL25/10/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 2ND SEPTEMBER 2025 AND THE CHAIRMAN TO SIGN THEM

This item was deferred until the next meeting.

CL25/10/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL25/10/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

This item was deferred until the next meeting.

CL25/10/8 TO FINALISE ARRANGEMENTS FOR THE AUTUMN LITTER PICK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE INCLUDING THE PURCHASE OF CHILDREN'S LITTER PICKERS AND REFRESHMENTS

It was agreed that 30 medium steak pasties, 5 vegetarian pasties and 10 sausage rolls would be ordered from Cornish Oven.

The Clerk would order both styles of litter pickers from Amazon.

CL25/10/9 TO CONSIDER ARRANGEMENTS FOR THE REMEMBRANCE PARADE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that the use of electric mobility aids in the areas of the road closures would be discussed and the marshals advised of the procedure.

CL25/10/10 TO RECEIVE AN UPDATE FROM LIGHT UP ILLOGAN, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

A representative from Light Up Illogan spoke to the minutes of the meetings.

It was agreed that attendees to the wreath making would be asked to pay £5 to secure a place and a copper ring. The numbers attending the wreath making workshop would be limited to 30; 10 attendees per trainer.

It was agreed to write to B&Q, RGB, Bradfords, Warrior and Macsalvors to request donations for materials towards the light up pallet displays.

It was agreed that Light Up Illogan could continue with their plans and that the budget requests would be considered at the next meeting.

CL25/10/11 TO CONSIDER ARRANGEMENTS FOR THE 2025 CHRISTMAS EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

This item was deferred until the next meeting.

CL25/10/12 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

- Remembrance Parade
- Light Up Illogan
- Christmas Events

CL25/10/13 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 21st October 2025 at 6.30pm in the Council Office.

CL25/10/14 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

4 members of the public left the meeting.

CL25/10/15 TO RECEIVE QUOTES FOR MARSHALS FOR THE ILLOGAN REMEMBRANCE PARADE AND ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to appoint WillSecure to marshal the Remembrance and Illogan Christmas Lights Switch On Event Road Closures and the decision will be ratified at the next meeting.

There being no further business the meeting closed at 7pm.

Signed …….

Date …….