ILLOGAN PARISH COUNCIL

Minutes of the Staffing Committee Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 17th December 2025 at 7.00 pm.

PRESENT: Cllrs Graham Ford (Chairman), Gary Cullimore, and David Ekinsmyth.

IN ATTENDANCE: Mrs S Rimell, Clerk

SC25/12/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Mrs Edwards.

Cllr Hodge was absent.

It was proposed by Cllr Cullimore, seconded by Cllr Ekinsmyth and

SC25/12/1.2 RESOLVED: to receive and approve apologies from Cllr Mrs Edwards.

On a vote being taken the matter was approved unanimously.

SC25/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY

There were no interests declared.

SC25/12/3 TO CONSIDER APPLICATION FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

SC25/12/4 TO RECEIVE AND APPROVE THE GDPR COMPLIANT MINUTES OF THE STAFFING COMMITTEE MEETING FOR PUBLICATION ON THE WEBSITE HELD ON THE 24TH NOVEMBER 2025, AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

SC25/12/4.2 RESOLVED: to receive and approve the GDPR Compliant minutes of the meeting of the Staffing Committee meeting held on the 24th November 2025 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

SC25/12/5 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

SC25/12/5.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

SC25/12/6 TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THE 24TH NOVEMBER 2025, AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Cullimore, seconded by Cllr Ekinsmyth and

SC25/12/6.2 RESOLVED: to receive and approve the minutes of the meeting of the Staffing Committee meeting held on the 24th November 2025 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

SC25/12/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

SC25/12/8 TO RECEIVE A REPORT FROM THE INTERVIEW PANEL ON THE INTERVIEWS FOR THE POST OF ASSISTANT TO THE CLERK, AND ADVICE FROM SOUTH WEST COUNCILS AND ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

SC25/12/8.2 RESOLVED: to receive the interview panel's report and recommendations following the interviews for the post of Assistant to the Clerk, and the advice from South West Council. To agree the candidate to whom the position should be offered, together with the associated terms and conditions of appointment.

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.48pm.

Signed: …….

Date: …….