ILLOGAN PARISH COUNCIL

Minutes of the Staffing Committee Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 18th December 2024 at 7.00 pm.

PRESENT: Cllrs Jobson (Chairman), Crabtree, and Cullimore.

IN ATTENDANCE: Mrs S Rimell, Clerk

SC24/12/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Ford and Ms Kemp.

There were no members absent.

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

SC24/12/1.2 RESOLVED to receive and approve the apologies for absence from Cllrs Ford and Ms Kemp.

On a vote being taken the matter was approved unanimously.

SC24/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY

There were no interests declared.

SC24/12/3 TO CONSIDER APPLICATION FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

SC24/12/4 TO RECEIVE AND APPROVE THE GDPR COMPLIANT MINUTES OF THE STAFFING COMMITTEE MEETING FOR PUBLICATION ON THE WEBSITE HELD ON THE 25TH SEPTEMBER 2024, AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

SC24/12/4.2 RESOLVED: to receive and approve the minutes of the meeting of the Staffing Committee meeting held on the 25th September 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

SC24/12/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising; all actions had been completed.

SC24/12/6 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

SC24/12/6.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and the public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

SC24/12/7 TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THE 25TH SEPTEMBER 2024, AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

SC24/12/7.2 RESOLVED to receive and approve the Confidential Minutes of the Staffing Committee meeting held on the 25th September 2024, and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

SC24/12/8 TO RECEIVE A REPORT ON THE CLERK'S ANNUAL APPRAISAL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Jobson, seconded by Cllr Cullimore and

SC24/12/8.2 RESOLVED to receive the Clerk's Annual Appraisal and approve the actions and training.

On a vote being taken the matter was approved unanimously.

SC24/12/9 TO RECEIVE A LETTER FROM THE ASSISTANT TO THE CLERK, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

SC24/12/9.2 RESOLVED to receive the letter and that the Clerk will respond.

On a vote being taken the matter was approved unanimously.

SC24/12/10 TO RECEIVE AND APPROVE THE REVISED 360º ANNUAL APPRAISAL FORM AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

SC24/12/10.2 RESOLVED to receive and approve the revised 360º Annual Appraisal forms.

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.30pm.

Signed: …….

Date: …….