Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk

Members of the public are invited, and Councillors are summoned to attend a meeting of the Staffing Committee of Illogan Parish Council.

We look forward to your attendance.

Illogan Parish Council is committed to ensuring that its meetings are accessible to all. The venue includes accessible facilities. If you require reasonable adjustments or this notice in an alternative format, please contact the Parish Clerk as soon as possible.

Email: enquiries@illoganparishcouncil.gov.uk
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Date, Time and Location:

Monday 5th October 2026 at 7pm in Illogan Parish Council Community Office, Trevelyan Road, Illogan.

Agenda

1. To receive and approve apologies for absence and agree any future actions
2. Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on the agenda and any gifts or hospitality over £25
3. To consider applications from members for dispensations
4. To receive and approve the GDPR compliant minutes of the Staffing Committee meeting for publication on the website held on the 21st September 2026, and the Chairman to sign them

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5. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
6. To receive and approve the confidential minutes of the Staffing Committee meeting held on the 21st September 2026, and the Chairman to sign them
7. Matters arising from the minutes and a report on progress of actions, for information only
8. To receive draft Job Description and Person Specification for a potential handypersons and agree any future actions
9. To receive an update regarding pension schemes and agree any future actions and any associated expenditure.
10. To review employee salaries for the 2027/28 financial year, agree any future actions and any associated expenditure
11. To review staffing forecasts for the remainder of the 2026/27 financial year and make recommendations to the Finance, Resources, and Projects Committee for the 2027/28 financial year and agree any future actions

Given under my hand this day Monday 14th September 2026.

S Rimell

Sarah Rimell

Clerk to the Council

Members of the Committee: Councillors Graham Ford (Chairman), Anne Edwards (Vice Chairman), Gary Cullimore, David Ekinsmyth and Tara O'Donnell.